

Mevagissey Surgery Patient Participation Group
Minutes of Meeting dated Thursday 27th June 2013

Present: David Browne, John Woodbridge, Tricia Atkins, Karen Rowe
Apologies: Dr Tiley, Nikki Deakin, Jim MacDonald

Approval of minutes of last meeting:

- Minutes from last meeting were approved after some alterations

- John suggested the next meeting to be scheduled when Dr Tiley can attend to clarify details regarding commissioning and developments with the NHS.

Matters Arising

- David suggested all members review the Intergraded Plan - Commissioning 2013 - what it means to you. This is a big document and best viewed on-line.
- Karen has agreed to print off and send on to Tricia. due to no access to the internet
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Terms of Reference

- John Woodbridge asked for a copy to be brought to next meeting to discuss.

New members

- 2 new members that David knows are still away in France but will complete the application forms when they return
- 1 patient showed an interest in joining the group after noticing it on the waiting room display screen. Karen will inform Nikki and will forward on an application form to the patient
- Newsletter to be sent to all patients who have registered their email address with the practice - Karen to speak to our computer software company to discuss if this is possible
- Add a flyer to the new members pack advertising the PPG

Website

- Members were shown the practice website and it was agreed there is a need of an update which Karen stated was in the process.
- David had asked for an application form to be available on the PPG page for easy access.

- John expressed a fact page on cholesterol - Karen will liaise with doctors for preferred information
- Karen to look into adding Health Watch to the website as useful contact
- To encourage patients to 'have their say' and to help PPG it was suggested to advertise on the waiting room display screen and the website to hand in any comments which will get forwarded to PPG members at the next meeting.

Car Park

- David has agreed to write to local council and counsellors again following on from last correspondence.
- John & Tricia asked if the new counsellor for Mevagissey & Gorran, Michael Bunney, can be included in copies of the letter. It was expressed that Michael is very enthusiastic and may well be able to help in our plea for change.

Action Plan

- Time to be spent at next meeting on focus points for this year
- Karen to liaise with Nikki on current action plan on website incorrect year title?

AOB

- David updated the group of the PPG chairmen's meeting at the Merlin Centre - lots of information which was hard to absorb so it was suggested to wait for Dr Tiley to attend the next meeting to get a better understanding of commissioning before discussing further as a group
- David advised members have 'Working together-Commissioning guide available to them - David will update members of location of this document
- Suggestions box needed! Tricia has kindly agreed that she will organise this so that it can be located in the reception for easy access for patients.

Next meeting to be confirmed